



## GP Strategies Training Ltd PREVENT Duty Risk Assessment/Action Plan

Compiled by:	Sharron Symon – Quality Director Dave Martin – Vice President
Date compiled:	01.02.15
Annual review date:	2016, 2017, 2018, 2019, 2020, 2021
Actual review dates:	April 2015, June 2015, August 2015, December 2015 March 2016, June 2016, September 2016, December 2016 March 2017, June 2017, September 2017, December 2017 March 2018, June 2018, September 2018, December 2018 March 2019, June 2019, September 2019, December 2019 March 2020, September 2020 March 2021
Authorised by:	Shay Moran

Prevent Vulnerability/Risk Area	Risk Y/N	Action taken/planned/already in place to mitigate/ address risk	Owner	By when	Date closed out
<b>Section 1 Leadership</b> Do the following people, have a good understanding of their own provider responsibilities in relation to the Prevent Duty? <ul style="list-style-type: none"> <li>• VP</li> <li>• Board of Governance</li> <li>• SMT</li> <li>• Staff</li> <li>• Safeguarding Team</li> </ul>	Y	The annual Prevent and FBV training for the SMT, Safeguarding teams and employees is scheduled for the 06.04.21 and 20.04.21	SS/CMcQW	May 2021	
		The Pinnacle eLearning module continues to be delivered to all learners as part of their induction and further supplemented through formal themed discussion at each visit and review, understanding is further underpinned through completion of the Side by Side eLearning module during the final quarter of their training	SS/Skills Coaches	Ongoing	
		How much to you know? learning, safeguarding, safety and welfare assignments and knowledge over time scenarios and questions have been revised to include coverage of Prevent, Radicalisation and Extremism	SS	March 2021	March 2021
		The College of Policing Channel Project training previously delivered to staff has been replaced by the Education Training Foundation Prevent	SS	Ongoing	

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	<p>training module aligned to each job role and has been introduced as a mandatory part of our staff and Board of Governance induction.</p> <p>Further training has been incorporated within the staff Safeguarding CPD induction framework which is now inclusive of:</p> <ul style="list-style-type: none"> <li>GP Orientation (online)</li> <li>Fundamentals of information security (online)</li> <li>Crisis management and response (online)</li> <li>Global data privacy and records management (online)</li> <li>My Pinnacle – Equality and Diversity and FBV (online)</li> <li>Prevent and FBV – ETF version to suit job role (online)</li> <li>The Channel General Awareness</li> <li>Safeguarding in Further Education – EFT version to suite job role (online)</li> <li>Mental Health Awareness (online)</li> <li>Knife Crime Awareness (online)</li> <li>COVID-19 awareness – How to use PPE – How to limit infection</li> <li>Sector specific L1 safeguarding training – Athena - all</li> <li>Sector specific L2 safeguarding training - Best for Training – delivery teams</li> <li>Sector specific L3 safeguarding training – Athena – Champions</li> </ul> <p>Newly appoint DSL to provide ongoing Prevent training support and training to teams</p> <p>New Board of Governance members to be appraised of the requirements of the PREVENT duty responsibilities and Risk Assessment Action Plan</p> <p>Existing Board of Governance members to complete the Prevent and Safeguarding training annually as a refresher</p> <p>Safeguarding/Prevent and FBV training content has been reviewed to ensure it remains fit for purpose</p> <p>The Safeguarding and Prevent policy is currently undergoing review by <b>'Leaders in Safeguarding'</b></p>	<p>SS/DSL</p> <p>SS/DM</p> <p>SS</p> <p>SS/CB</p>	<p>June 21</p> <p>May 21</p> <p>Feb 21</p> <p>March 21</p>	<p>March 21</p>
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<p><b>Section 2 Partnership</b></p> <p>Is there active engagement from all levels of managers and leaders?</p> <p>Does the provider have an identified single point of contact (SPOC) in relation to Prevent?</p> <p>Does the provider engage with the local interagency Channel groups?</p>	<p>Y</p>	<p>All managers have been briefed on their duty and responsibility regarding Prevent, annual training is scheduled and delivered through the in house STEPS programme scheduled to take place on 06.04.21 and 20.04.21</p> <p>The Prevent Lead is currently in transition from the Director of Quality to the 2 newly appointed Designated Safeguarding Leads</p> <p>Local named Safeguarding Champions have responsibility for Prevent</p> <p>Sector specific Safeguarding Committees meet monthly to review/discuss Prevent and Safeguarding in line with the annual meeting schedule</p> <p>Local safeguarding champions have been issued with a Safeguarding file that is inclusive of information, contacts and web links for local agencies and Channel Groups</p>	<p>SS/CMcW</p> <p>SS/CB/DM</p> <p>DSL's</p> <p>SS</p>	<p>May 21</p> <p>May 21</p> <p>Jan 21</p> <p>Feb 21</p>	<p></p> <p></p> <p>Jan 21</p> <p>Feb 21</p>
<p><b>Section 3 Staff Training</b></p> <p>Do all staff have sufficient knowledge and confidence to:</p> <ul style="list-style-type: none"> <li>Exemplify British Values in their management teaching and though general behaviours</li> <li>Understand the factors that make people vulnerable to being draw into terrorism and to challenge extremist ideas which are used by terrorist groups to promote terrorism</li> <li>Have sufficient training to be able to recognise the vulnerability and be aware of what action to take in response</li> </ul>	<p>Y</p>	<p>The annual Prevent and FBV training for the SMT, Safeguarding teams and employees is scheduled for the 06.0421 and 20.04.21</p> <p>The Pinnacle eLearning module continues to be delivered to all learners as part of their induction and further supplemented through formal themed discussion at each visit and review, understanding is further underpinned through completion of the Side by Side eLearning module during the final quarter of their training</p> <p>How much to you know? learning, safeguarding, safety and welfare assignments and knowledge over time scenarios and questions have been revised to include coverage of Prevent, Radicalisation and Extremism</p> <p>The College of Policing Channel Project training previously delivered to staff has been replaced by the Education Training Foundation Prevent training module aligned to each job role and has been introduced as a mandatory part of our staff and Board of Governance induction.</p>	<p>SS/CMcQW</p> <p>SS/Skills Coaches</p> <p>SS</p> <p>SS</p>	<p>May 2021</p> <p>Ongoing</p> <p>March 2021</p> <p>Ongoing</p>	<p></p> <p></p> <p>March 2021</p> <p></p>

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		<p>Further training has been incorporated within the staff Safeguarding CPD induction framework which is now inclusive of:</p> <ul style="list-style-type: none"> <li>GP Orientation (online)</li> <li>Fundamentals of information security (online)</li> <li>Crisis management and response (online)</li> <li>Global data privacy and records management (online)</li> <li>My Pinnacle – Equality and Diversity and FBV (online)</li> <li>Prevent and FBV – ETF version to suit job role (online)</li> <li>The Channel General Awareness</li> <li>Safeguarding in Further Education – EFT version to suite job role (online)</li> <li>Mental Health Awareness (online)</li> <li>Knife Crime Awareness (online)</li> <li>COVID-19 awareness – How to use PPE – How to limit infection</li> <li>Sector specific L1 safeguarding training – Athena - all</li> <li>Sector specific L2 safeguarding training - Best for Training – delivery teams</li> <li>Sector specific L3 safeguarding training – Athena – Champions</li> </ul> <p>Newly appoint DSL to provide ongoing Prevent training support and training to teams</p>	DSL	June 21	
<p><b>Section 4 Learner Support and Training</b> Are there adequate arrangements and resources in place to support learners</p>	Y	<p>Safeguarding and Prevent contacts and how to raise awareness are in place throughout centres, are available on the learning hub and are provided to learners during induction</p> <p>Designated safeguarding including Prevent reporting email box has been introduced via: <a href="mailto:safeguardingreporting@gpstrategies.com">safeguardingreporting@gpstrategies.com</a></p> <p>Designated safeguarding including Prevent 24/7 advice and support line has been introduced via: <b>Safeguarding 24/7 support line:</b> 0330 0183 531</p> <p>Materials have undergone an annual review and poster to undergo review to ensure they remain fit for purpose</p>			

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		<p>Learners undergo an assessment of their knowledge at start which is then underpinned with support at each visit/review</p> <p>Pinnacle eLearning training is delivered to learners at induction inclusive of E &amp; D Prevent Safeguarding Fundamental British Values</p> <p>Inclusion of Side by Side eLearning module to underpin learner knowledge in the final quarter of learning</p> <p>A prevent incident register is held centrally by the DSL to track any reported concerns and lessons learned</p>			
<b>Section 5 Policies and Procedures</b> Does the providers Safeguarding Policy include Prevent Duty	Y	The safeguarding policy is inclusive of protection against extremism, radicalisation and Prevent reviewed annually and is currently undergoing the 2021 review	SS/Leaders in Safeguarding	April 21	
<b>Section 6 Safety on Line</b> Does the provider have a policy relating to the use of IT and does it contain specific reference and inclusion of the Prevent Duty Does the provider employ a filtering/firewall system to prevent staff/learners/visitors from accessing inappropriate material	Y Y	<p>The e.safety policy relates specifically to the monitoring of extremism and radicalisation activity and is currently undergoing the 2021 review</p> <p>The policy refers to the web filtering systems provided company wide and the additional learner web history monitoring in place on site.</p> <p>e.safety policy is reviewed annually to ensure ongoing compliance</p> <p>e-safety awareness training is delivered to all staff annually</p> <p>An incident register is held centrally to track any reported concerns is currently undergoing review to improve tracking, recording and lessons learned</p>	SS/Leaders in Safeguarding  Network Support  SS SS/CB	April 21  April 21 May 21	April 21
<b>Sections 7 Prayer and Faith Facilities</b> Does the provider recognise and implement measures to ensure recognition and availability of prayer and faith requirements	Y	Managers and staff recognise and adopt appropriate practice to the pray and faith requirements of learners/visitors and staff are met	Management Teams		

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<p><b>Section 8 Site Security</b> Does the provider have effective arrangements in place to manage access to sites by visitors, learners and staff</p> <p>Is there a policy regarding wearing of ID on site and is it enforced</p> <p>Is there a policy and procedures in place to monitor health, safety and risk to sites</p>	<p>Y</p> <p>Y</p> <p>Y</p>	<p>Visitors and learners sign in and out of all sites and are issued with the onsite emergency procedures all premises are supported by key code access</p> <p>Staff are issued with ID badges which are to be worn at all times. This requirement will be written in to the safeguarding policy review</p> <p>A suite of well embedded H &amp; S policies are in place across all sites to monitor risks, all sites are risk assessed annually</p>	<p>All staff</p> <p>SS</p> <p>NSC</p>	<p>May 21</p> <p>As per the annual site risk assessment schedule</p>	
<p><b>Section 9 Safeguarding</b> Is the protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies</p> <p>Do safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism</p> <p>Does the Channel referral process form part of the safeguarding policy</p>	<p>y</p> <p>Y</p> <p>y</p>	<p>The safeguarding policy is inclusive of reference to extremism and the Prevent Duty</p> <p><b>Refer to section 3 Staff Training</b></p> <p>Safeguarding policy is inclusive of the channel reporting process</p>			
<p><b>Section 10 Communications</b> Is the provider Prevent Lead and their role widely known across the provider network</p> <p>Are staff and students made aware of the Prevent Duty and risks</p> <p>Are there information sharing protocols in place</p>	<p>Y</p> <p>Y</p> <p>Y</p>	<p>The Designation Safeguarding Leads are the Prevent Leads, all teams are aware of this. The role of the DSL is publicised through our internal/external communication networks</p> <p>Prevent, radicalisation, extremism and fundamental British values forms part of the learner induction. Support continuance forms part of each visit through discussion and questioning and is further underpinned through the completion of the Side by Side eLearning module which forms part of the curriculum</p> <p>Information is shared, analysed, reported and communicated companywide via the annual meeting schedule and attendance at external partner network meetings</p>	<p>SS</p> <p>SS</p> <p>SS</p> <p>SS</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	
<p><b>Section 11 Incident Management</b> Does the provider have an incident reporting process to deal with Prevent issues</p>	<p>Y</p>	<p>Incidents or concerns are reported via the safeguarding incident process and assessed for external referral by the DSL</p> <p>Incident records are held centrally and are inclusive of:</p>	<p>SS</p>	<p>May 21</p>	



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	<p>Safeguarding Equality e.Safety Prevent Accidents Environmental events</p> <p>The record keeping process is undergoing review to improve tracking, recording and lessons learned</p>			
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