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Service



Team Leader/Supervisor Level 3

Course Calendar

Workshop Schedule

Engaging Teams for Improved Results

1 day*

- Team dynamics
- Team models and theories
- Managing different types of teams
- Setting targets
- Effective communication
- Motivational theories
- Cross team working

Performance Matters

1 day*

- Setting goals and objectives
- Performance management
- Performance improvement plans
- Constructive feedback
- Managing challenging conversations
- HR systems
- Recognising achievement

Coaching and Mentoring

1 day*

- Leadership styles
- Developing staff
- Principles of coaching
- Coaching models
- Benefits of coaching
- Effective coaching skills
- Coaching plans

Introduction to Project Management

1 day*

- Project management processes
- The project lifecycle
- Setting up projects
- Tools and resources
- Reviewing project progress and performance

Finance for Non-Financial Managers

1 day*

- Financial principles and terminology
- Understanding costs
- Budget awareness and monitoring
- Delivering value for money
- Organisational governance and compliance
- Impact of decision making on finances

Personal Impact and Managing Self

1 day*

- Self-awareness tools
- Emotional intelligence
- Unconscious bias
- Using feedback on own performance
- Personal development cycle
- Personal development plan
- Problem solving
- Time management
- Workload planning and prioritisation

Stockport Course Schedule

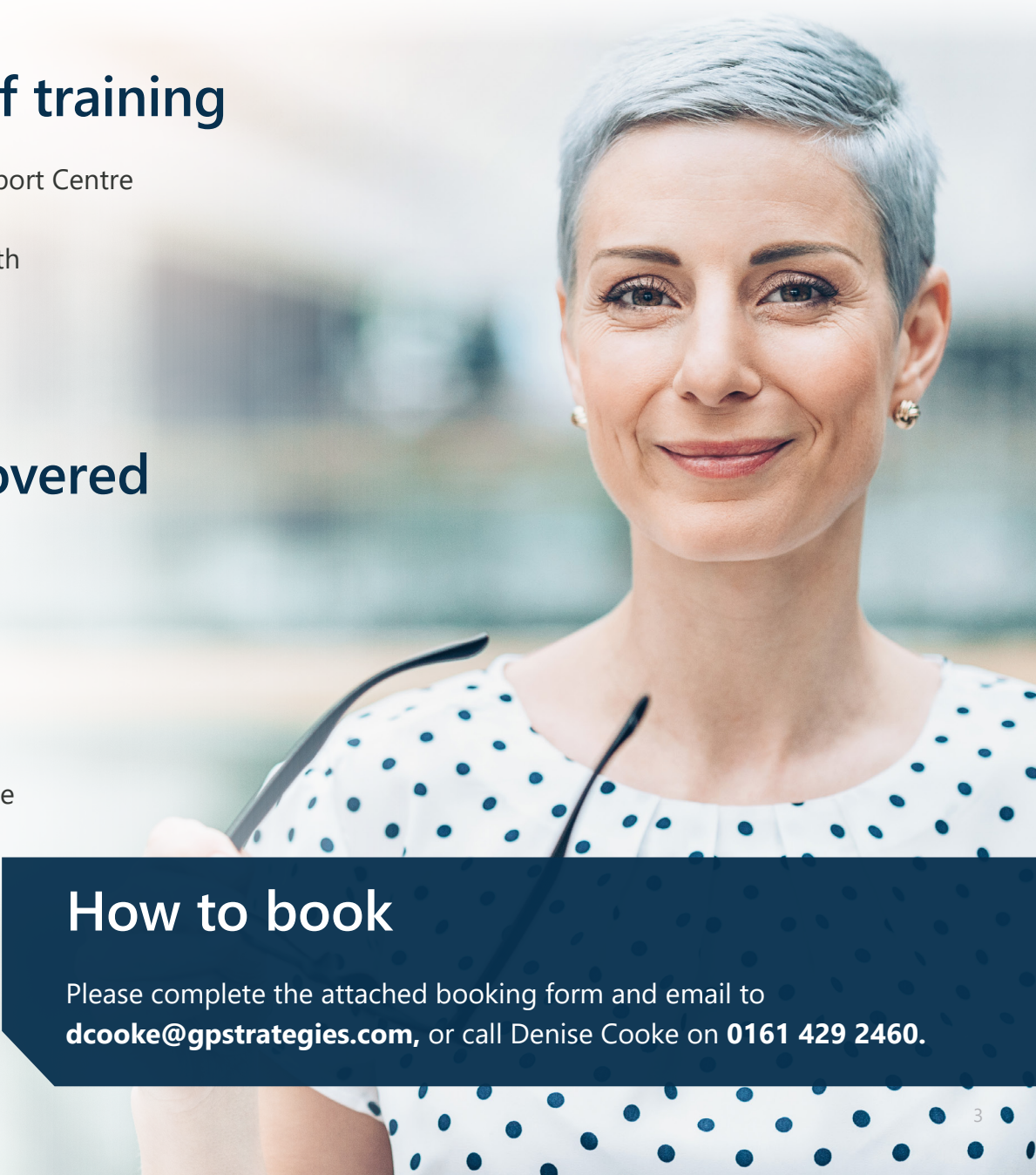
	Days	Price	2019					2020						
			Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Engaging Teams for Improved Results	1	£200												
Performance Matters	1	£200												
Coaching and Mentoring	1	£200												
Introduction to Project Management	1	£200												
Finance for Non-Financial Managers	1	£200												
Personal Impact and Managing Self	1	£200												

Location of training

GP Strategies - Stockport Centre
Floor 4 Kingsgate
Wellington Road North
Stockport
Cheshire
SK4 1LW

Regions covered

- Stockport
- Manchester
- Macclesfield
- Tameside
- Altrincham
- Stretford
- Ashton-under-Lyne



How to book

Please complete the attached booking form and email to dcooke@gpstrategies.com, or call Denise Cooke on **0161 429 2460**.

2 *Maximum class size = 10 people



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